Agenda

NHS Digital

Purpose of Meeting: GP Data Implementation Project Board

Date: Thursday, 19 January   **Time:** 10:00 – 12:00

Location: DLA Piper, Room 9

Time	Paper No.	Agenda Item	Owner
10:00		Welcomes and Introductions	
	1	Review Minutes and Actions from previous meeting*	REDACTED
For Discussion			
10:20	2	GPES Uplift Proposal – for approval*	REDACTED
10:50	3	Submission to Data Coordination Board - update	REDACTED
For Information			
11:00	4	Plan on a Page*	REDACTED
11:15	5	Highlight Report*	REDACTED
11:30	6, 7	Risks and Issues report*	REDACTED
Other			
11:45		AOB	**All**

- General Data Protection regulations May 2018 – Nigel Mason
- Terms of Reference – Martin Spotswood
- Governance routes – Stuart Cumming

Date of next meeting – 01 March 2017

*papers associated with this item

Attendees	Organisation / Department
REDACTED	REDACTED
James Hawkins	NHS Digital – Executive Director
REDACTED	REDACTED
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Apologies	Organisation / Department
REDACTED	REDACTED
REDACTED	REDACTED

Decisions

Item	Decision	Date

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1	A decision was made to approve the terms of reference (subject to the correction identified in action 9).	20/05/2016
2	A decision was made that the working assumption for the business case is that patient consent will be handled in a central platform, rather than at practice level.	20/05/2016
3	A decision was made to approve procurement with 3rd party suppliers to support VfM comparisons on options developed in the business case.	20/05/2016
4	A decision was made to approve in principle a separate feed of aggregate data for payment purposes.	14/09/2016
5	A decision was made to endorse Tolerance Exception Report 1	14/09/2016
6	A decision was made to endorse the OBC	19/10/2016

Actions

Open actions table		
Ref	**Action**	**Owner**
20/05/2016 **A12**	**NDSD Roadmap** Provide confirmation that the NDSD procurement includes the replacement of the GPET-Q. In progress – Requirements provided to NDSD, awaiting confirmation of inclusion in release 0.9 (first major NDSD release). Update 19/10/2016 – DSP has placed a change freeze on requirements to focus on defining epics for procurement. **Update 24/11/2016** – Subsequent delivery dependant on OBC approval. DH has asked for a review of current OBC document, further work on requirements needed with additional information not yet agreed. OBC approval date early 2017, with a current delay of 10 months. Minimum 15 months after OBC approval, currently looking into alternative procurement routes.	REDACTED

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20/05/2016 **A13**	**NDSD Roadmap** Confirm level of confidence in NDSD road map and timescales. In progress – Assurance received from NDSD Programme Director REDACTED on timescales included in the OBC for technical delivery (July 2018) prior to OBC submission to ISG on 26th September. Further update required from REDACTED following NDSD programme boards w/c 19th September. No update following NDSD Programme Board, August 2018 date still achievable. Update 19/10/2016 **-** REDACTED stated a new roadmap has been released with new dates, confirmed 8 month slip but confirmed timescales for a GPES replacement by August 2018 will still be met. REDACTED to circulate updated NDSD roadmap – complete **Update 24/11/2016** – included in action A12	REDACTED
29/06/2016 **A17**	**Plan on a Page – GP System Suppliers** Consult with REDACTED on the reactive lines to take with external bodies on engagement regarding national data set at different stages in the project and REDACTED to speak to REDACTEDk to ascertain whether a strategic communications plan exists around the national data set. Open – REDACTED has spoken to REDACTEDand agreed that REDACTED will provide an update on this action given that she is leading on consultation and engagement Update from REDACTED- The Communications team for Paperless 2020 are focussing on the strategy for data sharing and plan to present it to the Secretary of State on 19 September. In the meantime we are minimising communications on this subject with stakeholders and suppliers. Update 19/10/2016 **-** Following a workshop on 6th Oct the communications team is now fully aware of sensitivities. No agreed position on GP data and no statement to be made before NDG decision, options given around possible NDG decision – all based on respecting type 1s. All of these factors could delay the start of procurement. **Update 24/11/2016 –** REDACTED stated discussions around this topic are NOT to be discussed with the wider organisation currently.	REDACTED

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04/08/2016 **A29**	**GP Data for Secondary Uses Highlight Report** REDACTED to speak to REDACTED about seeking a direction for the GP Dataset and what it would mean for the programme In progress – initial discussion completed with REDACTED. Further discussion required with REDACTEDon whether this will be taken forward under the GP Data Implementation project. Update 19/10/2016 – Assumption – there will be a direction for the GP Dataset. REDACTED confirmed that a person is available to complete this work. **Update 24/11/2016** – No further progression until go-ahead agreed with SCCI. In principal REDACTED happy to lead on work.	REDACTED
14/09/2016 **A33**	**Plan on a Page – Requirements** Chair to speak with James Hawkins to confirm what we can do in terms of supplier engagement etc. while we are waiting for DH response to the NDG Review. **Update 24/11/2016** – No supplier engagement prior to February, including patient preferences	REDACTED
14/09/2016 **A34**	**Plan on a page** REDACTEDto share Customer Requirements document at a future Board. Update 19/10/2016 - To be shared at the next project board. The Data Coordination Group to sign off the Customer Requirements document.	REDACTED
14/09/2016 **A35**	**Risks and Issues Reports** The Chair to engage with REDACTEDon a technical contingency against the risk that DSP would not be able to support a GPES replacement by August 2018 Update 19/10/2016 – Covered by agenda item. See board minutes. Further actions regarding Risks and Issues – A43, A44.	REDACTED

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14/09/2016 **A36**	**Risks and Issues Report** The Chair to ask James Hawkins for guidance on treatment of Type 1 objections and proceeding on the basis of the earlier board decision (D2). **Update 24/11/2016** – Follow current assumption. **Further action:** If type 1s remain – what is impacted by type 1s remaining at source? What is needed? New scenario to be considered.	REDACTED
14/09/2016 **A38**	**Position update on supplier engagement around the continuity of Service Support for practices** REDACTED to engage REDACTED on NHS England's position on future reporting requirements and the future of QOF REDACTED to engage REDACTED on NHS England's position on future reporting requirements and the future of QOF Update 19/10/2016 **-** No imminent changes to QOF or plans to discontinue in the next 2 years. REDACTED/REDACTED to test at Payments board 20/10. As a result of including additional requirement for the business feed the payment extract has increased the cost of OBC (to take us over July "Deep Dive" baselined position). **Update 24/11/2016** – Meeting on the 7th Dec to discuss scope and content of NHSE view of aggregate feed. NHSE currently want 100% of data for non-payment extracts, no data with type 1 objections applied.	REDACTED

14/09/2016
 	
A40
	AOB
	
	Chair to speak with Programme Director REDACTED about which Board REDACTED should be involved in in terms of MIQUEST.
	
	Update 19/10/2016 – The chair requested the action owner to be changed to REDACTED.
	
	Update 18/01/2017 REDACTED *– Ongoing discussion:*
	   1. *The ongoing support and maintenance of MIQUEST beyond March 2018 (lead by* REDACTED*)*
	   2. *Making MIQUEST SNOMED compliant (lead by* REDACTED*)*
	
	As REDACTED *is the product owner for MIQUEST and the Primary Care Domain Team are responsible for its ongoing support then the appropriate existing governance structures should be used. Any changes to this should be formally managed through the governance structures. This would then dictate which Board Director takes responsibility for the product*
		REDACTED

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19/10/2016 **A41**	**GP Implementation Board membership** REDACTED to have a discussion with REDACTED regarding GP Implementation Board membership. Update 19/10/2016 **–** REDACTED to attend on behalf of REDACTED **Update 24/11/2016** – REDACTED to confirm with REDACTED who is attending future boards.	REDACTED
24/11/2016 **A51**	**Customer Facing Requirements** REDACTED to talk to REDACTEDregarding governance routes	REDACTED
24/11/2016 **A52**	**Customer Facing Requirements** REDACTED to talk to REDACTED and REDACTED regarding governance routes	REDACTED
24/11/2016 **A53**	**Customer Facing Requirements** REDACTED to change 'Appointments' to 'Capacity utilisation'.	REDACTED
24/11/2016 **A54**	**Customer Facing Requirements** REDACTED to discuss with REDACTED / REDACTEDif user cases can be strengthened around local more readily.	REDACTED
24/11/2016 **A55**	**Customer Facing Requirements** REDACTED to update paper to include; different examples of frequency, direct and public health care and extraction methods and clear sponsorship. Updated document to be brought to the next board.	REDACTED
24/11/2016 **A56**	**Local standardised plan** REDACTEDto further discuss responsibilities regarding standardising local data flows.	REDACTED

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24/11/2016 A57	**GP Data Implementation Project Brief** ALL to review and <mark>REDACTED</mark> to approve GP Data Implementation Project Brief **Update 12/12** – <mark>REDACTED</mark> circulated Project Brief 12/12. Comments to be returned 16/12.	<mark>REDACTED</mark>

If you would like a copy of the closed actions log or meeting recording please contact <mark>REDACTED</mark>